**BROCTON PARISH COUNCIL**

**www.broctonpc.co.uk**

**29 The Crescent**

**Stafford, ST16 1ED**

**Tel: 01785 598434**

e-mail: [clerk@brocton.staffslc.gov.uk](mailto:clerk@brocton.staffslc.gov.uk)

28 May 2024

Number of Councillors to make quorum = 3.

The Annual Meeting of the Council will be held on Wednesday, 5 June 2024, commencing at 7.30pm when you are invited to attend. This meeting will take place in Brocton Village Hall.

**Jill Davies, Clerk**

**AGENDA**

**1. Election of Chairman for 2024/25 and signing of the Declaration of Office.**

**2. Election of Vice-Chairman for 2024/25.**

**3. To review Standing Orders and Financial Regulations.** Documents emailed to all Cllrs in advance of meeting.

**4. To review Complaints Procedure.** Document emailed to all Cllrs in advance of meeting.

**5. To confirm the date for the next Annual Meeting of the Council – 7 May 2025.** May BH is on 5.5.2025.