**BROCTON PARISH COUNCIL**

**www.broctonparishcouncil.org.uk**

**29 The Crescent**

**Stafford, ST16 1ED**

**Tel: 01785 598434**

e-mail: clerk@brocton.staffslc.gov.uk

27 April 2022

**To: All Council Members**

Number of Councillors to make quorum = 3.

The Annual Meeting of the Council will be held on Wednesday, 4 May 2022, commencing at 7.30pm when you are summoned to attend. This meeting will take place in Brocton Village Hall.

**Jill Davies, Clerk**

**AGENDA**

**1. Election of Chairman for 2022/23 and signing of the Declaration of Office**

**2. Election of Vice-Chairman for 2022/23**

**3. Signing of Declaration of Office for Councillors and Disclosable Pecuniary Interests Form, if required**.

**4. To agree membership for Resources Committee for 2022/23.**

**5. To review membership and Terms of Reference for of Events Committee.**

**6. To review the adoption of appropriate Financial Regulations.**

**7. To review the current Standing Orders, to confirm they remain fit for purpose.**

**8. To review DRAFT Safeguarding Policy, as prepared by Clerk.**

**9. To review and accept Insurance arrangements for 2022/23.**

**10. To confirm the date for the next Annual Meeting of the Council – 3 May 2023.**